

## Privacy

Mater Dei is committed to safeguarding consumer privacy on this site and any personal information provided to us. We manage and protect personal information in accordance with Australian Privacy Act 1988 and the Australian Principles privacy policy (APP's).

### What personal information do we collect?

Mater Dei collects personal information about donors and supporters connected to us. Information collected varies on the interaction with you and may include your name, address, telephone numbers, date of birth and email address. If you make a donation or payment to us, we may collect the amount of the donation, bank and credit card details. Some information we collect is 'sensitive information'. Sensitive information which we may collect includes information as to whether you or a person to whom you are related has a disability, however we will only do so where you have provided consent.

### How we collect and use the information

Mater Dei will only obtain information that is supplied voluntarily by you. If Mater Dei needs additional personal information to customise its services, or to tell you about new features or services, you will be explicitly asked for that information and told why it is needed.

We may collect information via your communication with us, including telephone, email, in writing or face-to-face; social media platforms, use of our website, including where you make a donation, register to become a volunteer, or through your participation in a fundraising campaign.

The main purpose for collecting your personal information is to enable us to provide our services and tailor our communications with you and to continuously improve our relationship with you. All fundraisers and donors to Mater Dei will receive the newsletter communications known as Mater Dei "Matters" publication unless advised otherwise.

Mater Dei will not provide your personal information to any other individuals or organisations without your prior consent except where required by law to do so or where that information is provided on a confidential basis to contractors who provide

services to Mater Dei (for example database management, printing and mailing).

In these cases, we ensure that our contractors are also bound by the Australian Privacy Principles to keep your personal information confidential.

## Security

Mater Dei stores all personal information electronically on our secure servers, generally in an encrypted format. All data is password protected and only accessible by authorised personnel.

Mater Dei websites uses the latest Secure Sockets Layer technology (SSL) to ensure safe data and donation transactions.

Mater Dei maintains the highest level of Payment Card Industry (PCI) compliance.

Mater Dei will take all reasonable steps to ensure that the personal information we maintain is accurate and up-to-date. If you permit access or believe any of your personal information held by Mater Dei is not accurate, please contact us using the details provided.

For security reasons, any request for details of information held by Mater Dei should be made in writing. You may be asked to provide proof of identify.

## Enquiries/ further information

If you have any questions or feedback about this privacy policy, or your personal information, please contact:

Mater Dei  
229 Macquarie Grove Road  
Camden NSW 2060

Telephone: 02 46557481

Email: [admin@materdei.org.au](mailto:admin@materdei.org.au)